



ILLINOIS COMMERCE COMMISSION

MEMORANDUM OF UNDERSTANDING

This memorandum of Understanding is entered into by and between the Illinois Commerce Commission, hereinafter "ICC" and the Illinois Office of the Comptroller, hereinafter "Comptroller" for the purpose of defining the roles and responsibilities of ICC and the Comptroller in regards to direct access to the Information Warehouse by ICC.

The Comptroller maintains an Information Warehouse (the Warehouse) which provides an integrated source of data for fact-based analysis of State fiscal operations. A program has been developed by the Comptroller where by ICC can directly access the Warehouse with an ad hoc query tool that is Open Database Connectivity (ODBC) compatible. The program works as follows:

- ICC will install and configure the software and hardware necessary to link to the information Warehouse and will specify to the Comptroller the Static IP address for each personal computer that will serve as their point of entry into the warehouse.
- The Comptroller will provide training to ICC personnel on the functional aspects of the Warehouse; will provide written documentation for configuring a standard IBM Client Access Enabler (CAE,v.2.1) and; will furnish the Warehouse IP address.
- ICC users will construct customized queries to meet the agency's information needs.
- The Warehouse will be available to ICC users unless it is being refreshed or undergoing maintenance.
- The Comptroller's staff will be available during regular Comptroller business hours to assist in problem resolution and will provide to ICC a Data Dictionary and User's Guide.

Direct access to the Information Warehouse will open a wealth of information to ICC. It will present many opportunities to enhance reporting and research capabilities by allowing ICC to tailor information to specifically meet its needs in a timely fashion without having to request that the Comptroller produce a special report.

The direct access program can offer many benefits to the Comptroller and ICC. To attain these benefits, the Comptroller and ICC must accept the following responsibilities.

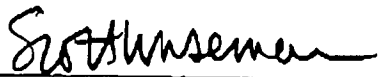
The Comptroller agrees to the following responsibilities:

- Refresh the data in the Warehouse in a timely manner.
- Maintain the accuracy of the data in the Warehouse.
- Provide functional training to new users.
- Provide problem resolution support during Comptroller business hours.
- Maintain the mainframe Warehouse computer and gateway server computer, the Firewall server computer and other server computers and links within the Comptroller's Office beginning at the point that the Comptroller meets the Department of Central Management Services (DCMS) network.
- Provide and maintain a Data Dictionary and Users' Guide
- Provide written documentation for configuring a standard IBM Client Access Enabler (CAE, v.2.1) and provide the Warehouse IP address.
- Provide timely notice of new or changed data elements.
- Keep all ICC static IP addresses private and confidential.

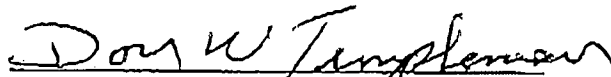
ICC agrees to the following responsibilities:

- Provide a static IP address (and any changes in static IP addresses) for each personal computer that will be linked to the Warehouse.
- Install, configure and maintain the hardware and software necessary to link to the Warehouse including the link to the DCMA network.
- Bear the costs of installation, maintenance, DCMS network linkage and third party contractual agreements related to direct warehouse access.
- Train personnel on the use of an ODBC compatible database query tool and connectivity related issues.
- Send users to Comptroller related training sessions.
- Read and follow the Warehouse policies and procedures set forth in the Users' Guide.
- Designate a representative to coordinate all security issues with the Comptroller's Security Administration.

This Memorandum of Understanding is effective upon signature of the duly authorized representative of ICC and the Comptroller. This Memorandum of Understanding shall remain effective until terminated in writing by either party.



Scott Wiseman, Executive Director



Assistant Comptroller

5/9/03

Date

5/14/03

Date